

**Church Buildings Support Officer**

Can you handle a **diverse workload?**

Do you **inspire confidence** in colleagues?

Do you want a **new challenge**?

The Diocese of Carlisle is looking for a

**Church Buildings Support Officer**

To be based in Penrith who will,

* Support parishes to formulate Local Buildings Plans that will develop churches as places of community activity alongside their continued use for worship and mission
* Provide direct support and advice on building fabric matters
* Co-ordinate essential repairs and support the installation of basic services to enable the continued viability and use of the buildings
* Support parish leaders with understanding and applying net zero carbon guidance and requirements

This is a part-time position, 17.5 hours per week

Salary: £29,826.00 FTE (£14,913) + 15% non-contributory pension

If you wish to discuss the post before applying, please email the DAC Secretary, Morven Anson at [morven.anson@carlislediocese.org.uk](mailto:morven.anson@carlislediocese.org.uk)

Closing date for applications: Noon, Monday 29th January 2024

Interviews: Wednesday 31st January 2024 in Penrith

Please return completed applications to:

[HumanResources@carlislediocese.org.uk](mailto:HumanResources@carlislediocese.org.uk)