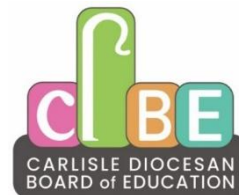


Weekly Communication: 23rd October 2025



www.carlislediocese.org.uk/education

If someone has forwarded this communication to you and you would like to be added to the distribution list to receive one every week, please email: charlotte.tudway@carlislediocese.org.uk

Reflection:

Maori Lord's Prayer

<https://livinghour.org/lords-prayer/new-zealand-maori/>

Following an inspirational day focussing on diversity and inclusion in RE & Collective Worship yesterday, and a whole eight week half term focussing on the Lord's Prayer, I hope you enjoy reading the Maori Lord's Prayer: a helpful reminder that God speaks to each of us and we worship Him in our own individual ways and context. This is beautiful ...



Eternal Spirit,
Earth-maker, Pain bearer, Life-giver,
Source of all that is and that shall be,
Father and Mother of us all,
Loving God, in whom is heaven:
The hallowing of your name echo through the universe;
The way of your justice be followed by the peoples of the world;
Your heavenly will be done by all created beings;
Your commonwealth of peace and freedom
sustain our hope and come on earth.
With the bread we need for today, feed us.
In the hurts we absorb from one another, forgive us.
In times of temptation and test, strengthen us.
From trial too great to endure, spare us.
From the grip of all that is evil, free us.
For you reign in the glory of the power that is love,
now and forever. Amen.

Thanks to **Ruth Hutchings, Growing Younger Minister in North Westmorland Benefice**, for suggesting sharing this 

NEW THIS WEEK!

Termly

Heads and Clergy Breakfast

Come and join us for breakfast, mutual support and encouragement from others in your role in our diocese.

Tuesday November 4th

8am-10am

only £15 per person

at **Church House, 19-24 Friargate, Penrith, CA11 7XR**

Contact for more information:

ruth.houston@carlisediocese.org.uk

maggie.cole@carlisediocese.org.uk

bjones@stmarys-kl.cumbria.sch.uk



Long read: the new Ofsted Framework

This half term's 'long read' looks at the new Ofsted Framework. Part One is attached to this week's Weekly Comms with more

to follow after half term. We have included a table for comparing the old and new frameworks which can help schools approach the shift. We recommend that school staff and governors become familiar with the new framework, its methods and its associated documents.

Comparison of Ofsted Frameworks: 2019–2024 vs 2025 Framework (Maintained Schools)			
Aspect	Previous Framework (EIF 2019–2024)	New 2025 Framework (Report Card Model)	Implications for Primary Schools
Overall Judgement	One overall effectiveness grade (Outstanding, Good, Requires Improvement, Inadequate).	No single overall grade. Schools receive separate graded outcomes for multiple evaluation areas.	Removes pressure of one-word grading; allows strengths (e.g., inclusion, personal development) to be visible even if attainment is average.
Grading Scale	4-point scale for each judgment: Outstanding, Good, Requires Improvement, Inadequate.	5-point scale: Exceptional, Strong Standard, Expected Standard, Needs Attention, Urgent Improvement.	Offers more nuance, particularly for schools on improvement journeys.



Muslim Learner Services
•Assemblies •Workshops •Training

Dear colleagues, to celebrate **National Inter-Faith Week**, Muslim Learner Services will host a free Zoom training session for primary school RE Teachers / Headteachers:

Tuesday, 11th November, 4-5 pm, titled '25 Prophets in the Qur'an' (Adam, Noah, Abraham, Moses, Jesus, and many more...).

Book your place using this link:

<https://zfrmz.com/AcMvwyLsxO0Qsn4mJV9G>

**We are again hosting Zoom assemblies during Inter-Faith Week,
with schools coming together for a shared assembly:**

Tuesday 11th November

R/KS1 1.15-1.45 pm - How do Muslims worship?

KS2 2.00-2.30 pm - What does it mean to be a Muslim?

Book your place using this link:

<https://zfrmz.com/kDiXr04Y9ZtMRiSp6IM4>

**Finally, if you would like to book a school visit from Muslim Learner
Services during the Autumn, Spring or Summer Term,**

Enquire about a visit using this link:

<https://zfrmz.com/aJbKiqynJIHAK9stSRYO>

Dear Primary RE leaders and teachers

I am delighted to let you know that we will be holding another session for KS2 classes in Cumbria with the Redbridge Ambassadors for Faith and Belief (AfABs). The focus of the session will be Diwali and we will be joined by Hindu, Sikh and a Jain student. This will give a fantastic diversity about their experiences of celebrating Diwali.



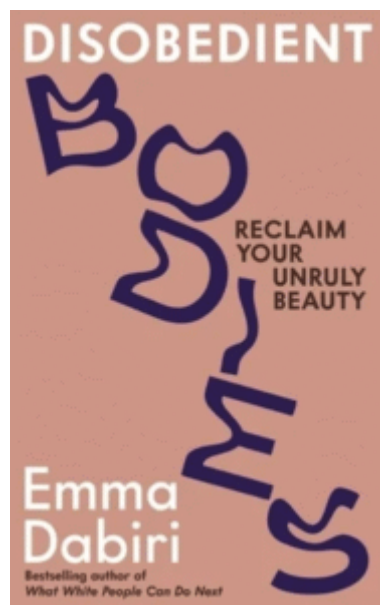
As you may know, the festival of Diwali began on 20th October. Our session will be on Monday 10th November between 2-3pm. The AfABs will make presentations about their recent and personal Diwali experience and answer Q and A from pupils. There is no charge for this session.

Please reply to reteacherscumbria@outlook.com if your school would like to attend, and let me know how many classes. A zoom link will be sent out nearer the time. Places are limited so I encourage you to sign up asap.

Best Wishes

Jane Yates

ARC Book Club



We're pleased to announce that we're teaming up with Cumberland and Westmorland & Furness Libraries Services to make sure that additional copies of all our book club titles are available to read for free. Contact us on hello@antiracistcumbria.org or speak to your local library.



Our next book is 'Disobedient Bodies: Reclaim Your Unruly Beauty' by Emma Dabiri

Online, Nov 3rd 2025, 7 – 8.30pm

***'This is so sharp, and funny, and will be so generously liberating for so many – read it!'* KATHERINE RUNDELL**

***'This call to joyful disobedience is proof that Dabiri is one of our most important thinkers and writers ... Fresh, new and important'* IRISH TIMES**

***"Radical, incisive, thoughtful ... I can't recommend enough"* VICKY SPRATT**

SPRATT

Training Schedule

We have a variety of training sessions running each month. Most of the sessions are online and are cost-free if you are part of the partnership agreement.

Want to attend a session but can't? Get in touch and we can arrange for it to be recorded for you.

You can find a copy of the training schedule [here](#). Booking is quick and easy just click the link and follow the on screen steps.

Any queries then please email Anna – anna.lea@carlisle-diocese.org.uk



Education Office Team

As always, if you have any questions about any of the information contained in this week's communication, need any help or support or want to arrange a visit, don't hesitate to get in touch



Charlotte Tudway

Director of Education

charlotte.tudway@carlisle-diocese.org.uk

07917 993 659
Monday to Thursday



Laura Watson

Deputy Director of Education

laura.watson@carlisle-diocese.org.uk

07778 361851
Monday to Friday



Lisa Pettifer

Governance and Admissions
Officer

lisa.pettifer@carlisle-diocese.org.uk

07774 655025
Mon, Tue, Wed, Fri
Term Time only



Ruth Houston

Senior Schools Adviser and
Spirituality Lead

ruth.houston@carlisle-diocese.org.uk

07423 001578
Monday to Wednesday
Term Time only



Anna Lea

Education Office Manager

anna.lea@carlisle-diocese.org.uk

07990061414
Tue, Wed, Fri
Term Time only



Peter Barfoot

Schools and Buildings Adviser

peter.barfoot@carlisle-diocese.org.uk

07827838220

Mon, Wed, Thurs

School Advisers

All DBE Officers and School Advisers hold Enhanced DBS Certificates



Mark Hamblett

Schools Adviser

mark.hamblett@carlisle-diocese.org.uk

07967 635797



Shelagh Hughes

Schools Adviser

shelagh.hughes@carlisle-diocese.org.uk

07941 123784



Maggie Cole

Schools Adviser

maggie.cole@carlisle-diocese.org.uk



Julia Fish

Schools Adviser

julia.fish@carlisle-diocese.org.uk



Follow Daily



Care Deeply



Speak Boldly



Tread Gently



Contents ([Press Ctrl and click to read the article](#)):

New This Week	
Long read: the new Ofsted Framework	3
Dear Primary RE leaders and teachers	5
ARC Book Club.....	5
Training Schedule	6
In case you missed it.....	9
Senior Leaders Peer Support Network	11
FLOURISHING TEACHERS PROGRAMME.....	12
FLOURISHING TEACHERS PROGRAMME.....	13
The new statutory requirement for the mandatory reporting of child abuse in England.....	14
Safer Internet Day 2026 theme announced	15
The Warm Welcome Campaign	15
key dates in the RE calendar	15
https://muslimlearnerservices.org/primary-school-visits/	16
Creative For Climate Justice.....	17
Learning Hub Applications 2026	18
Free Advent Collective Worship Resource.....	19
Black History Month	20
Heroes of Hope	20
National Society for Education – Collective Worship Resources	21
Wildflowers in Schools.....	Error! Bookmark not defined.
Cumberland’s Licence to Grow	22
Bridging Divides	23
Retreat Bursaries for Teachers	23
Governors	26

Governance Glossary	26
School admissions.....	27

Senior Leaders Peer Support Network

This is just a little reminder to book for our peer support network on Monday 3rd November
1.30 – 3pm

<https://www.trybooking.com/uk/FACC>

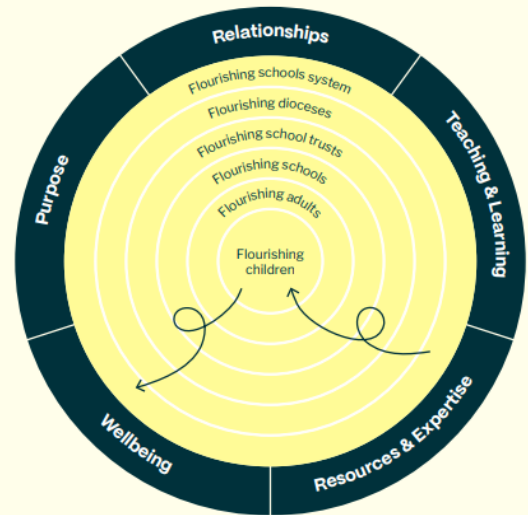
It is a really great way to start the next halfterm, by being intentional about your time, being strategic and carving out some space for thought, reflection and challenge with a group of amazingly supportive colleagues! I hope you can join us, even if it is only just to pop in for part of it, you will be very welcome. Please also encourage other senior leaders to join us.

Ruth

FLOURISHING TEACHERS PROGRAMME

One Cumbria is excited to roll out the first ever cohort of Flourishing Teachers in January 2026. This is a programme designed by the Church of England National Society for Education which hopes to help “re-shape education as a career in which an adult can expect to flourish”. It is different from the ECF/ECTP and NPQs as it fills the gap between the two and is aimed at transformational growth, rather than instructional growth. The year long programme is aimed at teachers from across all phases with 3+ years of experience in the classroom. It aims to support colleagues to flourish in their roles: developing their teaching practice, but also their sense of purpose and wellbeing. Please take a look at this brochure, which explains the programme in detail:

The Flourishing Teacher Programme focuses on five interconnected domains that create the conditions for thriving in schools:



<https://onecumbria.education/wp-content/uploads/2025/09/Flourising-Teachers-brochure-2026-27.pdf>

The programme will cost £550 per participant. Applications open in October – please register your interest via this form and One Cumbria will then contact you directly:

<https://forms.office.com/e/P8rUFyzpfs>

You can find out more about the programme at one of the virtual find out more events:
Schools only need to attend one as it will be the same information at each session:

7th Oct 2025 at 3.45-4.30pm - Find out more - option 1

<https://us02web.zoom.us/joining/register/jBnVZGhXRquQ1XsKqI3GzQ>

14th Oct 2025 at 3.45-4.30pm - Find out more - option 2

https://us02web.zoom.us/joining/register/R_KbCdMdQPaU7V9KE30BYQ

3rd Nov at 3.45-4.30pm - Find out more - option 3

<https://us02web.zoom.us/joining/register/SU94gFgjRKGz7ZkhqV3igQ>

As always, if you would like to find out more or have any questions, please feel free to email me:

beddoet@onecumbria.education

FLOURISHING TEACHERS

PROGRAMME



One Cumbria is excited to roll out the first ever cohort of Flourishing Teachers in January 2026.

This is a programme designed by the Church of England National Society for Education which hopes to help “re-shape education as a career in which an adult can expect to flourish”. It is different from the ECF/ECTP and NPQs as it fills the gap between the two and is aimed at transformational growth, rather than instructional growth.

The year long programme is aimed at teachers from across all phases with 3+ years of experience in the classroom. It aims to support colleagues to flourish in their roles: developing their teaching practice, but also their sense of purpose and wellbeing. Please take a look at this brochure, which explains the programme in detail: <https://onecumbria.education/wp-content/uploads/2025/09/Flourising-Teachers-brochure-2026-27.pdf>

The programme will cost £550 per participant. Applications open in October – please register your interest via this form and One Cumbria will then contact you directly:

<https://forms.office.com/e/P8rUFyzpfs>

You can find out more about the programme at one of the virtual find out more events:

Schools only need to attend one as it will be the same information at each session:

7th Oct 2025 at 3.45–4.30pm – Find out more – option 1

<https://us02web.zoom.us/meeting/register/jBnVZGhXRquQ1XsKqI3GzQ>

14th Oct 2025 at 3.45–4.30pm – Find out more – option 2

https://us02web.zoom.us/meeting/register/R_KbCdMdQPaU7V9KE30BYQ

3rd Nov at 3.45–4.30pm – Find out more – option 3

<https://us02web.zoom.us/meeting/register/SU94gFgjRKGz7ZkhqV3igQ>

As always, if you would like to find out more or have any questions, please feel free to email me:

beddoet@onecumbria.education

Thank you,

Tina

The new statutory requirement for the mandatory reporting of child abuse in England

The new statutory requirement for the reporting of child sexual abuse in England is part of the Crime and Policing Bill introduced on 25 February 2025. This bill includes provision to introduce a new statutory duty for individuals undertaking key roles with responsibility for children and young people in England to report sexual abuse when they are made aware of it. It also includes a new criminal offence of attempting to prevent someone reporting child sexual abuse. The duty will apply to anyone taking part in regulated activity with children in England, such as teachers, social workers, healthcare professionals, and those working in voluntary roles with children.

The charity NSPCC is offering a [free webinar](#) on this change.

Source: [NSPCC](#)

NSPCC
Learning

Research and resources

Guidance

Training

Services

Search

Accessibility tool

Sign in

You are here: [Home](#) » [Training](#) » Mandatory reporting webinars

Share



Safer Internet Day 2026 theme announced

The theme of '**Smart tech, safe choices – Exploring the safe and responsible use of AI**' has been

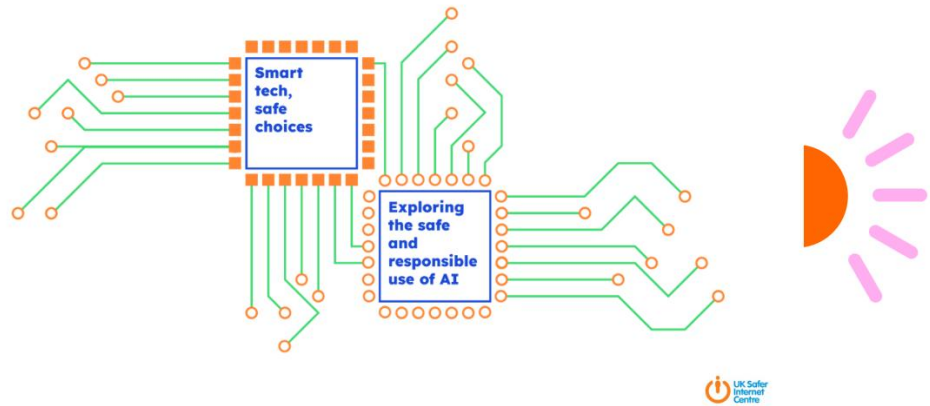
chosen for [Safer Internet Day](#) which will take place on 10th February. The UK Safer Internet Centre

intends that children "have the skills and confidence to make safe

choices when they are using smart technology" and have planned resources and guides to help schools.

Schools and organisations can join organisations from across the UK by signing up to the Safer Internet Day Supporters List and sharing what you are doing for #SaferInternetDay.

You are now able to [register as a supporter](#) to share what they are doing for the day! If you don't know your plans yet then don't worry – you can still register by sharing your logo and organisation name.



The Warm Welcome Campaign

The Warm Welcome Campaign has a searchable map to help people find a warm welcome space near them. The campaign is supporting more than 5,000 organisations that have opened their doors to anyone struggling to heat their home.



key dates in the RE calendar

For schools looking to book an Islam assembly, pupil workshops, parents' Islam awareness sessions and or staff training. We offer both in-person and live virtual visits.

National Inter-Faith Week: 9-16 November 2025

World Religions Day: 19 Jan 2026

Ramadan: 19th February-19 March*



Muslim Learner Services

•Assemblies •Workshops •Training



Eid-ul-Fitr: 20th March*

Hajj / Pilgrimage to Mecca: 25-29 May*

Eid-ul-Adha: 27th May*

*Subject to the sighting of the new crescent moon.

[Enquire about a visit](#)

<https://zfrmz.com/aJbKiqynJIHAK9stSRYO>

[Read our testimonials](#)

<https://muslimlearnerservices.org/testimonials/>

Explore our selection of assemblies, workshops, and training sessions.

[**https://muslimlearnerservices.org/primary-school-visits/**](https://muslimlearnerservices.org/primary-school-visits/)

Creative For Climate Justice



The climate crisis is a key issue that is shaping the future of children and young people everywhere. It's more important than ever that children are learning, reflecting, and acting together to create a sustainable future for everyone.

We are excited to run Creative for Climate Justice yet again this year; it is a fantastic project to support schools and pupils in their engagement with decision makers around a key issue of global justice. This year's project is putting a bigger emphasis on local engagement with MPs and the wider community.

We hope you would like to share the opportunity to register and find out more with the schools in your diocese. This year we are running a webinar for schools to share more about the project. We have two options available and would be grateful if you could share this with your schools:

Webinar 1 - [Tuesday 2nd December](#) at 4pm – 5pm

or

Webinar 2 - [Wednesday 3rd December](#) at 4pm – 5pm

Please advise that any interested schools should register for one of the webinars even if they cannot actually attend as we will be using the webinar registrations to keep in touch and share updates on the project as we go through.

Learning Hub Applications 2026



Does your school, church, trust or Diocese have an idea which enables young people at the heart of what church and school do together? Find out more about this creative opportunity and apply.

We are delighted to be launching a third application process for our Growing Faith Learning Hubs. The Growing Faith Foundation is seeking to resource a further 14 Learning Hubs across the country starting in January 2026. They will act as strong developmental communities of practice from which schools and church leaders (both regionally and nationally) can learn.

The Learning Hubs will become centres of innovation, where schools/churches are resourced to further embed creative practices that build the strategic partnership between school, church and home. Hubs are creative spaces, with an emphasis on imaginative approaches that champion the voices of children and young people and embed inclusion and hospitality. as we seek to put children, young people and families at the heart of all the mission and ministry of the Church by changing the culture of the Church of England.



In 2026 The Learning Hubs will be funded in two different models:

- an annual grant of £10,00 each year for two years. There will be 10 location places available
- a smaller grant of up to £2500 for 3 months to 1 year projects, where local partnerships want to undertake a smaller piece of work as part of their wider Growing Faith shaped development. There will be 4 location places available in 2026 and 4 in 2027.

Please do consider whether your church/school partnership, whether based in a Diocese, a deanery, a school trust, an individual church or school or other iteration might become a suitable Hub. Read more about the application process in our [guidance document](#).

Please share with anyone who may be interested and submit applications by 31st October 2025

If you have further questions or an informal chat would be of help, please contact mandy.christopher@churchofengland.org

Laura is also very happy to chat with anyone who is interested.
Laura.watson@carlisle-diocese.org.uk

[Apply Now](#)

Free Advent Collective Worship Resource



As we journey towards Christmas this Advent season, we invite your school to join us in *The Joy of Christmas*, a brand-new collective worship resource for Advent 2025 aimed at KS2 and KS3 learners.

For KS1 pupils there is a brand-new version of the book *The Grumpy Owl and the Joy of Christmas*, which tells the story of Jesus' birth through the eyes of an owl who seems determined to miss all the excitement. You can find out more about this here: <https://cofe.io/TheGrumpyOwl/>

At KS2 and KS3 we focus on the central theme of grumpiness into joy, taking time to reflect and celebrate the key characters in the Nativity story, Mary and Joseph, the shepherds and the wise men.

We'll explore what might have made them grumpy, or find things difficult, and how they found joy in **connection, trusting, sharing, and following**.

Schools can sign up here: www.nsc.org.uk/ayla/advent

Black History Month

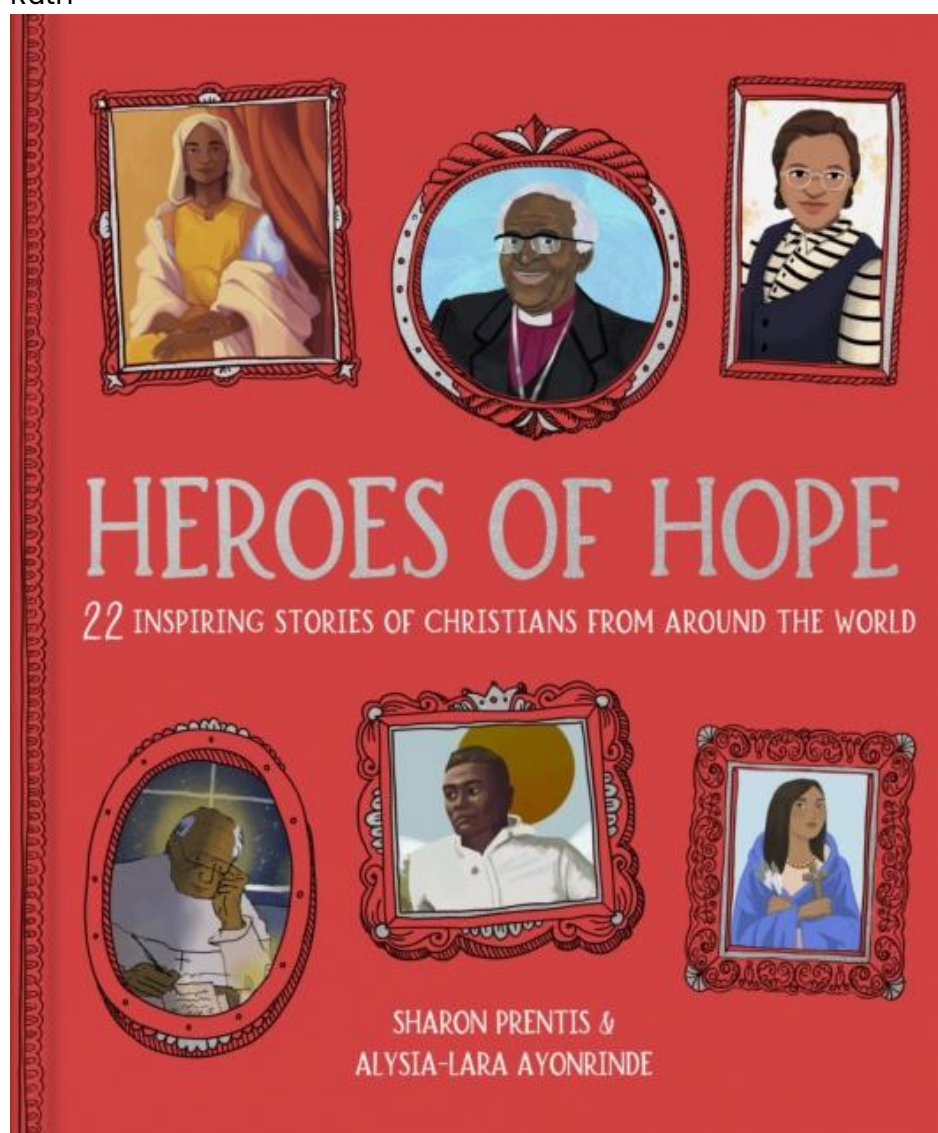
The National Society have collated some resources for Black History Month which you may find helpful and can find here- [Curriculum: collective worship – National Society for Education](#)

However, as my wonderful friend Jennie (Racial Justice Officer for Liverpool Diocese) said to me last week, Ruth, I'm not just black in October!! Our Anti Racist journeys need to spread far beyond one month. There are also lots of fantastic resources on the Anti Racist Cumbria website if you search Black History Month.

Heroes of Hope

If your school has already received your free copy of Heroes of Hope – you could also use some of the stories highlighted in this wonderful book and explore some of the questions to consider together as a school family.

Ruth



National Society for Education – Collective Worship Resources

Earlier in the term we shared the below words and resources from Nigel Genders:

‘Like many people, we’ve been very concerned about the rising tension in some of our communities in the light of the court case about asylum seekers being housed in hotels, and so we have produced some collective worship for primary and secondary schools in the hope that they are a useful resource for schools to speak about loving our neighbour.’

Curriculum: collective worship – National Society for Education

We have since received the following paragraph commending the resources for collective worship.

Dear Friends and Colleagues,

It is a joy for me to commend these resources for collective worship. I am well aware that our schools, and school leaders, are already engaged in building healthy communities and countering the drift towards hateful speech. Be assured of my prayers in this vital and timely work. In my own backyard, +Philip Egan (RC Bishop of Portsmouth) and I have been concerned to see the way in which children and young people have been drawn into intimidating protests against asylum seekers and refugees in our city. In this febrile context our network of schools provides safe havens in which children and young people learn to speak well of their neighbours and grow in compassion. Once again, be assured of prayers and support from your colleagues in the National Society.

+Jonathan Frost (Chair of the National Society for Education)

Cumberland's Licence to Grow

Please note this is for
**Cumberland schools
only.**

Westmorland and Furness
council don't currently
have a Right to Grow
initiative but do offer
grants and funding for
community projects.



Right to Grow

Cumberland's Licence to Grow

Cumberland Council is supporting the national
Right to Grow campaign by developing a
community growing licence which allows
communities to use pieces of Council-owned land
for food growing.

We are looking for groups across
Cumberland who would like to set
up food growing projects.

Contact us at:

Foodpartnership@cumberland.gov.uk



Bridging Divides

The British Red Cross is encouraging people to take part in its 'Bridging Divides' programme. At a time when a lot of discussion in society has become polarized, the programme offers a series of short videos over five weeks to help participants talk with others whose views might be very different.



"More and more of us are being pushed to take sides, making it harder to talk to people whose opinions we disagree with. At the British Red Cross, we stand for

neutrality and impartiality, and we want to share how what we've learned over 150 years of conflict diplomacy can be used in your day-to-day. In a world where tensions run high, knowing how to compassionately connect with others is essential to solving the problems we face together."

Details can be found [here](#).

Retreat Bursaries for Teachers

From September 2024, staff in Church of England schools will be eligible to apply for a bursary to help finance their retreat at an APR member retreat house.



In recognition of the intensity of the challenges and responsibilities that teachers face in their roles, the Trustees of the APR have designated some of the APR Bursary Funds to be specifically used to help school staff (teachers, headteachers, teaching assistants and pastoral/welfare staff) go on retreat. Such *Teachers' Bursaries* will be available for all teaching and welfare support staff in Church of England schools, irrespective of their personal faith; however, all retreats must be made at one of the APR Member Retreat Houses within the UK (as listed on promotingretreats.org/where).

The maximum grant for an individual is 50% of the total cost of a retreat (either private or guided) priced at £300 or less; the cap for any grant is £150. Applications can *only* be made through the



retreat house on behalf of their guests (ie, the staff); in this way, the APR is also helping to support the ministries of our member houses. The full Terms and Conditions of the APR Teachers' Bursary Scheme are available to [download here](#), and all applications must be made using our [Teachers Bursary Application Form](#). If you have any questions, please contact the APR Administrator on promoting.retreats@gmail.com – and if you'd like to spread the word by placing a poster in your local Church of England school, you can download one [here](#).



Growing Faith Foundation

Church of England

Does your school, church have an idea which enables young people at the heart of what church and school do together? Find out more about this creative opportunity and apply.

We are delighted to be launching a third application process for our Growing Faith Learning Hubs. The Growing Faith Foundation is seeking to resource a further 14 Learning Hubs across the country starting in January 2026. They will act as strong developmental communities of practice from which schools and church leaders (both regionally and nationally) can learn.

The Learning Hubs will become centres of innovation, where schools/churches are resourced to further embed creative practices that build the strategic partnership between school, church and home. Hubs are creative spaces, with an emphasis on imaginative approaches that champion the voices of children and young people and embed inclusion and hospitality, seeking to put children, young people and families at the heart of all the mission and ministry of the Church by changing the culture of the Church of England.

In 2026 The Learning Hubs will be funded in two different models:

- an annual grant of £10,00 each year for two years. There will be 10 location places available
- a smaller grant of up to £2500 for 3 months to 1-year projects, where local partnerships want to undertake a smaller piece of work as part of their wider Growing Faith shaped development. There will be 4 location places available in 2026 and 4 in 2027.

Please do consider whether your church/school partnership, whether based in a Diocese, a deanery, a school trust, an individual church or school or other iteration might become a suitable Hub. Read more about the application process in our [guidance document](#), and to apply to be a Hub in 2026, complete the [application form](#).

Please share with anyone who may be interested and submit applications by **31st October 2025**

If you have further questions or an informal chat would be of help, please contact mandy.christopher@churchofengland.org

Carlisle Diocese has had a successful learning hub and Laura would welcome your questions.
Laura.watson@carlislediocese.org.uk

Governors



IGovS
Independent Governor Support

Governance Glossary

Once again, [Independent Governor Support](#) have shared their comprehensive Governance Glossary document with schools and governors. The full document is available as an attachment to this week's Weekly Comms.



School admissions

Please make sure that Governors (especially in VA schools) have had chance to discuss and plan for the next round of school admissions arrangements, details of which can be found [here](#).

Determination

All admission authorities must determine their admission arrangements, including their PAN, every year, even if they have not changed from previous years and a consultation has not been required by 28 February in the determination year.



Once admission authorities have determined their admission arrangements, they must notify the appropriate bodies and must publish a copy of the determined arrangements on the school's website or their own website (in the case of a local authority) by 15 March in the determination year and continue displaying them for the whole offer year (the school year in which offers for places are made).

Admission authorities must also send a copy of their full, determined arrangements to the local authority as soon as possible before 15 March in the determination year.

Admission authorities for schools designated with a religious character must also send a copy of their

arrangements to the body or person representing their religion or religious denomination.

Consultation

When changes are proposed to admission arrangements, all admission authorities must consult on their admission arrangements (including any supplementary information form) that will apply for admission applications the following school year.

Where the admission arrangements have not changed from the previous year there is no requirement to consult, subject to the requirement that admission authorities must consult on their admission arrangements at least once every 7 years, even if there have been no changes during that period.

Consultation must last for a minimum of 6 weeks and must take place between 1 October and 31 January in the determination year. Admission authorities must consult with:

- a) parents of children between the ages of two and eighteen;
 - b) other persons in the relevant area who in the opinion of the admission authority have an interest in the proposed admissions;
 - c) all other admission authorities within the relevant area (except that primary schools need not consult secondary schools);
 - d) whichever of the governing body and the local authority is not the admission authority;
 - e) any adjoining neighbouring local authorities where the admission authority is the local authority;
 - and
 - f) in the case of schools designated with a religious character, the body or person representing the religion or religious denomination.
-

For the duration of the consultation period, the admission authority must publish a copy of their full proposed admission arrangements (including the proposed PAN) on the school's website or its own website (in the case of a local authority) together with details of where comments may be sent and the areas on which comments are not sought.

CHECKLIST

1	☒
2	☒
3	☒
4	☐
5	☐



Admission authorities must also send, upon request, a copy of the proposed admission arrangements to any of the persons or bodies listed above inviting comment. Failure to consult effectively may be grounds for subsequent complaints and appeals