**Diocese of Carlisle**

**Review Report**

Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Archdeaconry \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Parish(es)/Benefice/Context \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Have you consulted anyone else as part of a Feedback Exercise? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Reviewer \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date of meeting with Reviewer \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Look Back – Review your Objectives**

Outline your objectives from your last Review

Summarise your reflection on progress with each objective, including lessons learned, observations about self and context and things about which to be thankful

|  |  |
| --- | --- |
| **Objectives from last review** | **Progress and summary of reflection** |
| **1.** |  |
| **2.** |  |
| **3.** |  |

**Look Back – identify highlights and low-lights**

Identify three or four key things from the last year to celebrate and three or four that have been difficult or painful. If this is your first year, please start your Summary here.

|  |  |
| --- | --- |
| **Look Back**  **Key things to celebrate** | **Look Back**  **Key difficulties, issues** |
|  |  |

|  |
| --- |
| **Does your Role Description need revision? Yes / No / I don’t have one** |

**Look Forward - Objectives**

Work with your reviewer to identify two or three objectives for the year ahead – one or two of your objectives about your own well-being, one or two about your context and ministry. Make notes under each heading to give detail and substance to your objective.

Note too, any training or support you require.

**Objective One**

**What:**

**How: refer to steps, people, resources, dependencies, communication, etc**

**Key milestones on the way:**

**First Step:**

**Training and support:**

**Objective Two**

**What:**

**How: refer to steps, people, resources, dependencies, communication, etc**

**Key milestones on the way:**

**First Step:**

**Training and support:**

**Objective Three**

**What:**

**How: refer to steps, people, resources, dependencies, communication, etc**

**Key milestones on the way:**

**First Step:**

**Training and support:**

We have discussed this report.

Date:

Signed: (reviewee) (reviewer)

***Please return completed form to Bishop’s House: liz.howson@carlislediocese.org.uk***