Applying to Join the Energy Basket

Parish Buying's Energy Basket uses the bulk buying power of the Church to obtain competitive prices for your gas and electricity. You can:

Save money - a price based on wholesale energy purchasing.

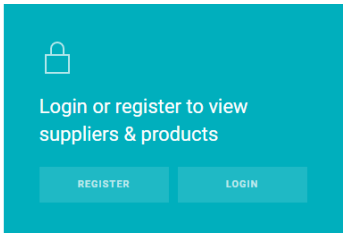
Save time - it's a long-term solution. There's no need to renegotiate every time a contract comes up for renewal.

Save the environment - 100% of the electricity in the Energy Basket is green, all from UK-based renewable sources. We've been working with the Basket provider to do this at no extra cost to our members.

Feel supported - our wonderful customer service team can help you every step of the way.

You can register for free here but see our application guide below so that you can be prepared and have ready all that you will need.

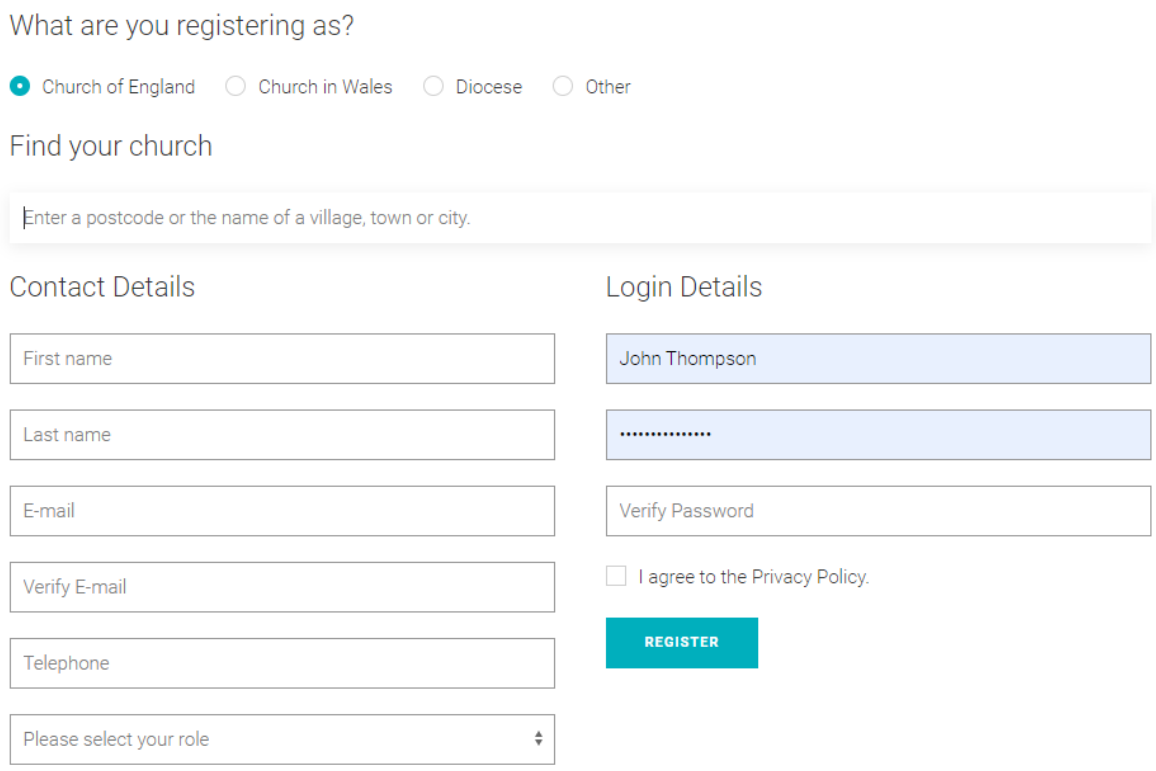
1 Login or register



Once you have clicked on the link, it will take you through to the initial page with lots of useful information and links. To proceed you will need to register or, if you have registered previously, login using the buttons in the blue box.

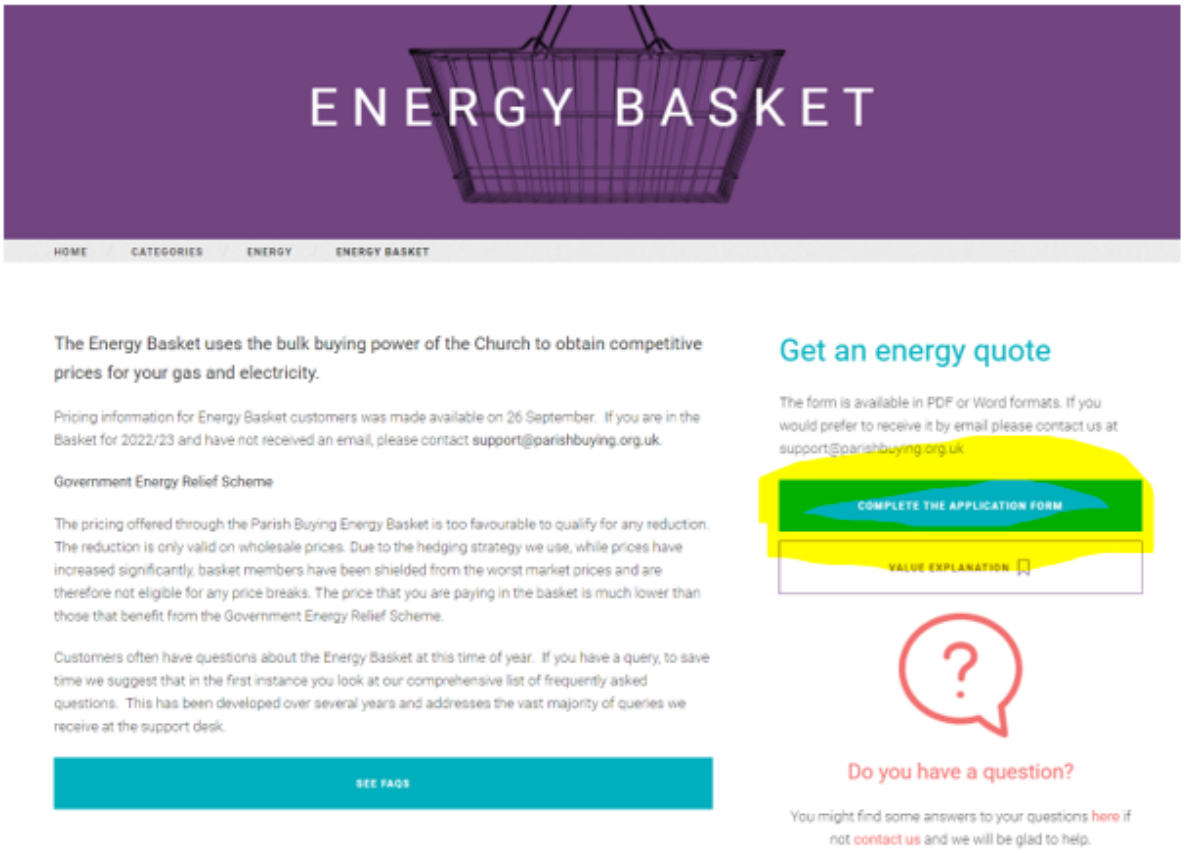
2. Registration

The registration form looks like this:

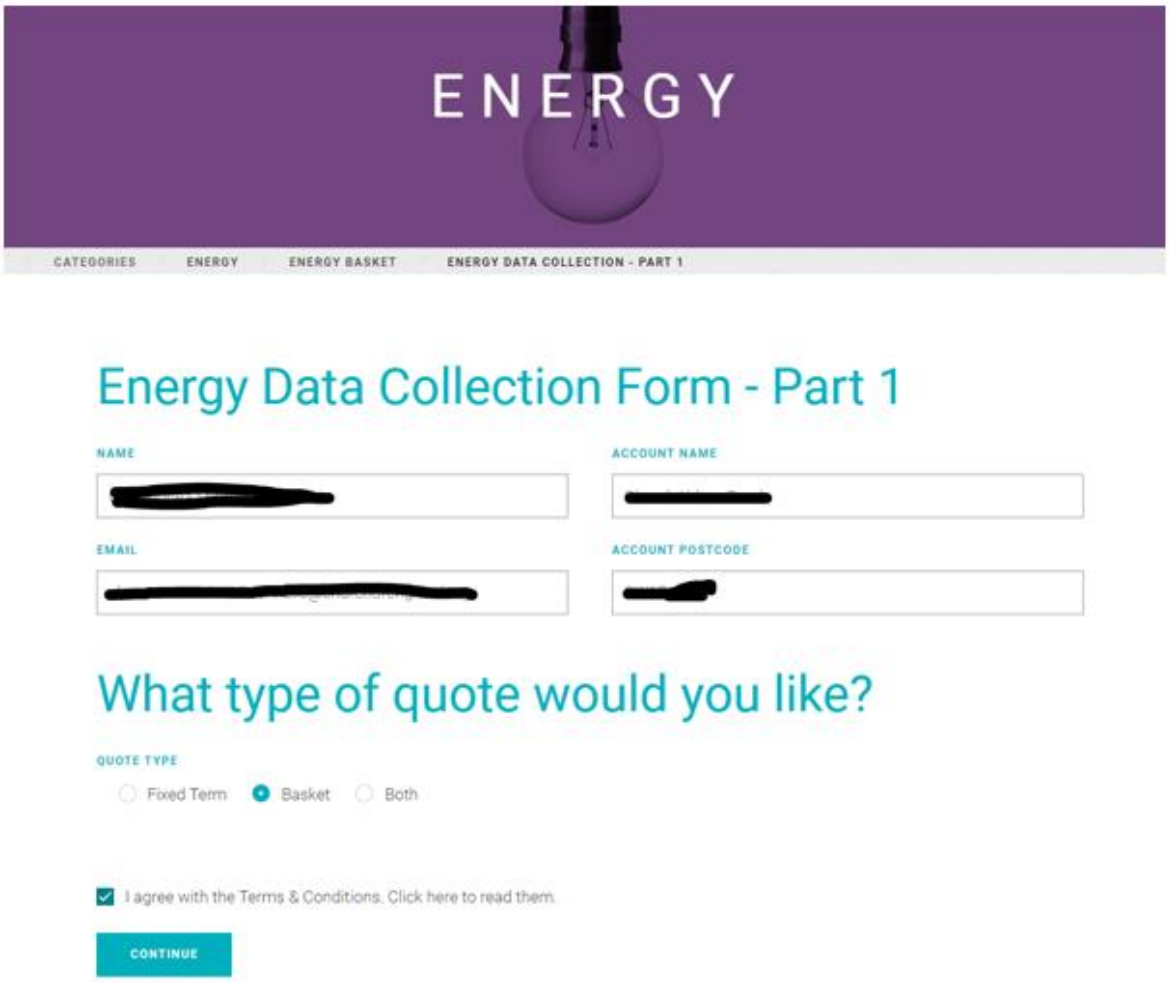


3 Complete the application form.

When you land on this page, click the “Complete the Application Form” button (highlighted in this illustration).

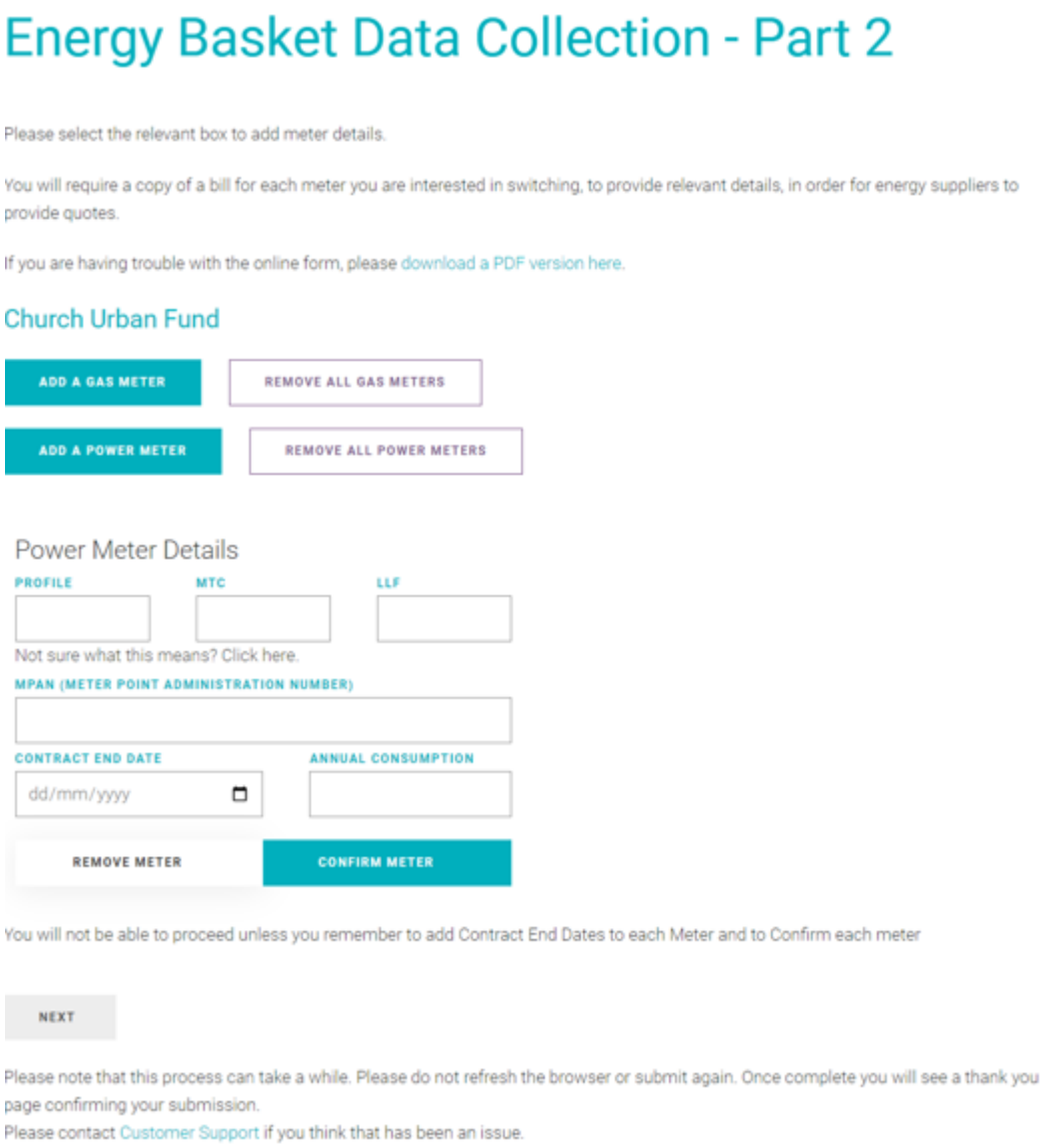


4. Energy Data Collection Form – Part 1



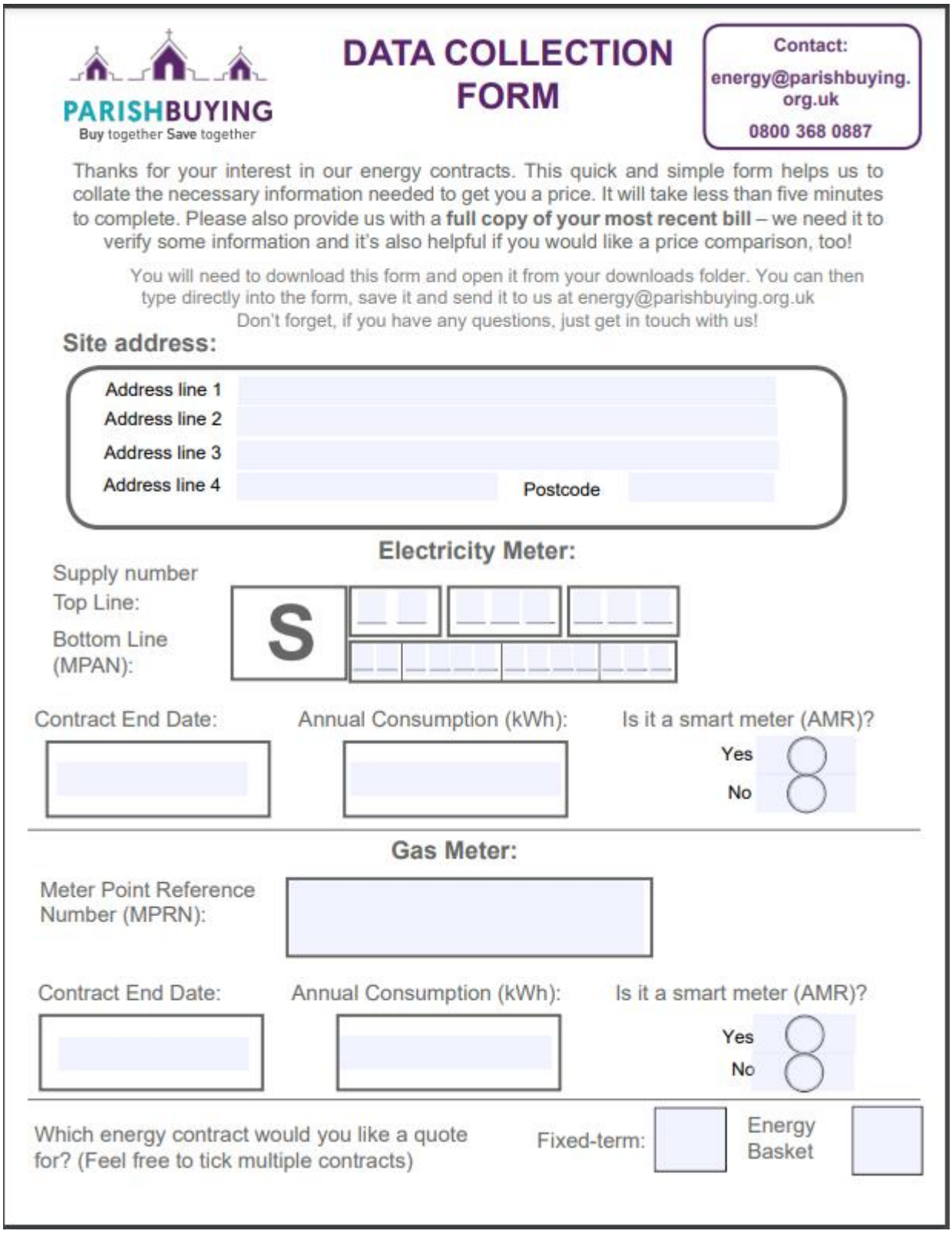
Complete your name, energy account name, email address and account post code. You will need to indicate what sort of quote interests you; fixed term contract, energy basket contract or both. You will then need to check the terms and conditions and tick the box to say that you agree with them before pressing “Continue”.

5. Energy Basket Data Collection – Part 2



You will need to add a metre according to the energy type you are interested about. You can ask for both. Click “Add a gas meter” and/or “Add a power meter”.

You will then need to add your meter details. It would be a good idea to download the data collection form to help you. You will find it here and it will look like this:



PARISHBUYING
Buy together Save together

DATA COLLECTION FORM

Contact:
energy@parishbuying.org.uk
0800 368 0887

Thanks for your interest in our energy contracts. This quick and simple form helps us to collate the necessary information needed to get you a price. It will take less than five minutes to complete. Please also provide us with a **full copy of your most recent bill** – we need it to verify some information and it's also helpful if you would like a price comparison, too!

You will need to download this form and open it from your downloads folder. You can then type directly into the form, save it and send it to us at energy@parishbuying.org.uk
Don't forget, if you have any questions, just get in touch with us!

Site address:

Address line 1
Address line 2
Address line 3
Address line 4
Postcode

Electricity Meter:

Supply number
Top Line: S
Bottom Line (MPAN):

Contract End Date:
Annual Consumption (kWh):
Is it a smart meter (AMR)?
Yes
No

Gas Meter:

Meter Point Reference Number (MPRN):

Contract End Date:
Annual Consumption (kWh):
Is it a smart meter (AMR)?
Yes
No

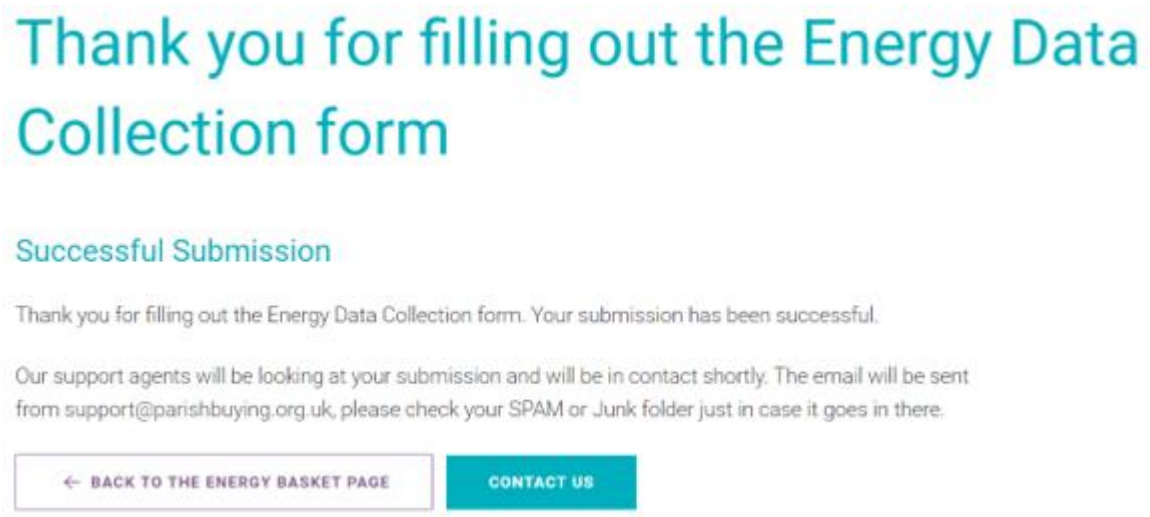
Which energy contract would you like a quote for? (Feel free to tick multiple contracts)
Fixed-term:
Energy Basket

You will find your site address and electricity meter and/or gas meter details on your last bill, and you will need to indicate the current contract end date, your annual consumption in kWh (again, your bills should help you with this), and you will need to indicate whether or not you have a smart meter.

You can then enter the details on to your online form and click “Next”

The process can take a while. Please do not refresh your browser or press “Next” a second time.

6. Once the submission is made, you will see the following:



7. What happens next?

A quote for your gas and or electricity will be emailed to you and you will be given a short deadline to reply. This is because of the rapidity of price changes in the industry. Check your emails regularly and check your spam folder.

The Energy Basket opens each April. Unless you apply now, and depending on when your current contract ends, you might be placed in an Interim Basket.

If the quote is acceptable to you and you confirm that you will be admitted to the Basket or the Interim Basket. The new provider is Total Energies. If you need to contact them before you are given your account number, quote your Meter Point Administration Number (MPAN) for electricity or your Meter Point Reference Number (MPRN) for Gas. You will have used these in the earlier part of the application process. It might be a good idea to contact them to confirm that they have the correct details, including your contact details.

Give your meter readings to the new provider as your previous contract ends. Again, quote your MPAN or MPRN if you do not yet have your new account number.

Check with the new provider when meter readings should be submitted, unless you are on a smart meter, and set up internet access to your accounts. It would be a good idea to set up e-billing too.

Hopefully you will find the process easy enough, but there is a lot of work to do behind the scenes. If you need to contact Total Energies, be persistent. If calling by telephone, always say, “Please can I

have your name for my records?" and write it down. Make notes of any points you raise and what their reply is. It can save you time if you have to call a second time.

Remember – your VAT rate should be 5% and you should be exempt from the climate change levy (although some church halls will not be exempt). Don't just accept that the correct rates have been applied.

Further tips are given in Parish Buying's "Electricity and Gas – A Buying Guide".

Parish Buying should be able to help you with any queries – use this form to contact them.

We will also help if we can. Call John Thompson on 07979 360550 or email stewardship@carlislediocese.org.uk?subject=Parish Buying Energy Query