**DIOCESE OF CARLISLE**

**PARISH PROPERTY FUND GRANTS**

**APPLICATION FORM**

PARISH OF **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_­\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**1. A description of the work for which application is being made.**

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 **If an Architect, Surveyor or Builder has produced a design or working drawings, they should be attached.**

**2. Do you have Architect's or Builder's estimates? If so, please include them** **with the application.**

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**3. How is the project to be financed? Details of any business plan or financial appraisal should be attached. Please also supply the most recent PCC Accounts approved by the Annual Meeting.**

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**4. What is the total cost of the project?** …………………………………………………………………………………….

**5. Has the need for the project been adequately researched?**

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**6(a). What is the size of grant requested?**

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**6(b). What financial help has been promised from other bodies?**

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**7. Please include with the application a letter of endorsement of the project from your Archdeacon.**

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**8. Where appropriate, has a faculty or planning permission been obtained?**

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**9(a). Have you obtained the professional advice of an Architect, Surveyor or Solicitor?**

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**9(b). Or are you negotiating directly with a builder, if so, please give details?**

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**10. Are you aware of any proposals for pastoral re-organisation that could affect the project?**

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**11. Are you in arrears with the payment of the parish offer?**

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**12. Has your Parish Offer increased at least in line with inflation in the last three years?**

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**13. Are you paying the parochial expenses of your clergy person in full?**

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Name ........................................................................................................................................................................................

Address ........................................................................................................................................................................................

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**Applications should be accompanied by a copy of the Annual Report and Accounts approved at the last Annual Parochial Church Meeting**, and returned to :

 Carlisle Diocese Board of Finance

 C/O Ric Jaques

 Church House

 19-24 Friargate

 Penrith

 CA11 7XR

**Criteria**

1. **General Section (For Diocesan and Parochial Purposes)**

 1.1. Grants will be made for:

 (a) the provision and improvement but not the repair of Anglican Churches[[1]](#footnote-1);

 (b) the provision and improvement of other parochial buildings;

 (c) the provision and improvement of Diocesan buildings.

2. **Size of the Grant**

 5.1. Subject to availability:

 (a) grants - will not exceed £3,000 or one third of the cost, whichever is the less.

6. **Redundant Buildings**

 6.1. Grants may be made for the repair of redundant buildings vested in the Diocesan Board of Finance pending the making of a redundancy scheme.

Please note that grants are not normally made to parishes in arrears with their parish offer payments or who have not participated fully in the parish offer process. Grants will be conditional on Parish Offer increasing by the rate of local ministry cost inflation in the year for which the grant is awarded.

1. For the purposes of the Parish Property Fund the Cathedral is considered to be an Anglican Church. [↑](#footnote-ref-1)