

To: All Clergy and Chaplains

Dear Colleague,

National Register of Clergy

You will recall that earlier this year all clergy were informed of the new National Register and asked to check that their details were correct.

I hope by now that you will have received a further letter email from the project team behind the Church of England's new National Register for Clergy – to further strengthen safeguarding - and the associated People System database which informs that register, holds all your personal data and for those that receive a stipend, is the mechanism by which you will receive it going forward.

I know that the email was circulated to all clergy nationally on Wednesday. For those who may not yet have seen it, I attach a copy to this message.

Whilst I appreciate how busy you are (particularly as you continue to keep across all the necessary guidelines as we move out of the coronavirus restrictions in line with the Government's roadmap) may I ask that you read this letter carefully.

In essence, it highlights that the National Register will be publicly available in May, whilst also drawing your attention to the Church of England's People System (from which the information for the National Register will be drawn). As you'll see the national project team is to furnish you with log in details for the People System via a separate email.

May I raise two important points in connection with the above:

- **If you have not already done so, please check that your details on the People and Data system are correct. This needs to be done before it goes live at the start of May (please follow the national instructions to do this).**
- **Please ensure that by 31 July you have downloaded any documents you may need from the current MyView database, i.e. payslips, P60s, etc. After this date there will be no access to this system so no documents will be able to be viewed nor subsequently obtained.**

I appreciate this is yet another matter that you have to deal with but I hope you will understand the need to meet these requests.

If you have any queries on any of the above please email Ali Ng, the diocese's Head of Human Resources and Governance, at ali.ng@carlisle-diocese.org.uk.

As ever this comes with my best wishes,

+James

James Newcome
Bishop of Carlisle